



**Centura**  
**COLLEGE**

**ALLIED HEALTH & TRADES**



# Centura

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# **WANT TO KNOW WHY?** **WE THOUGHT YOU'D NEVER ASK.**

Thank you for your interest in Centura. We understand this is an important step in your commitment to continue your education. The skills you learn at Centura will be your springboard to success in an exciting new career field.

Our faculty and staff have a deep commitment to help you achieve your desired success. We encourage you to join the other successful graduates of Centura who have come before you. The attainment of your career-related goals is also our desire. In this spirit, we invite you to become part of the ever-growing success at Centura.

## **10 REASONS TO CHOOSE CENTURA COLLEGE:**

- 1.** Convenient campus locations close to home & work.
- 2.** Day & night classes available.
- 3.** Career placement assistance for all graduates.
- 4.** Focused, career-oriented education.
- 5.** Hands-on training in classroom labs.
- 6.** Instructors with real-world experience bring learning to life.
- 7.** Financial aid available for those who qualify.
- 8.** Business and industry leaders provide input on training & trends.
- 9.** Military tuition assistance & veterans' benefits for those who qualify.
- 10.** Free tutoring support.

# HISTORY OF SUCCESS.

Centura's success in career services began in 1969 in Norfolk, Virginia, with the establishment of its parent company, Employment Services Inc. In 1983, that tradition expanded into the realm of education, with the opening of Electronic Institute of Technology. Since then, that single institute has evolved and grown into a network of five campus locations operating under the name Centura College. As much today as in the beginning, we are dedicated to providing quality career focused education in the fields of skilled trades, business and health care.

At Centura, you work with us toward a clearly defined objective. Your training will combine basic theory with extensive hands-on application in labs, which will prepare you for the new job you hope to have upon graduation. Our educators consult with business and industry leaders regularly to ensure that the training you receive meets the needs of the people who hire our graduates. Our accelerated approach to learning helps you achieve your goals in a minimum amount of time, with a four-day school week and evening class schedules to accommodate the working student. We want you to succeed!

Centura's dynamic student body is a diverse group of people. You'll meet individuals just out of high school, current employees in business, service members exiting the military, homemakers eager to return to the work place, those hoping to make a career change, and professionals aspiring to higher levels of responsibility.

**Regardless of your current situation,  
you can find success at Centura College.**

Centura College is accredited by the Accrediting Commission of Career Schools and Colleges (ACCSC).





# **CAREER OPPORTUNITIES.**

**KICK START YOUR CAREER WITH OUR TRAINING PROGRAMS.**

Centura College offers a variety of degrees, diplomas and courses in different areas of skilled trades, health science and business. Training offerings vary by campus, so please consult an admissions professional about availability at the campus you are most interested in attending.



# CAREER OPPORTUNITIES.

## SKILLED TRADES

### Carpentry

The Carpentry program provides students with the technical skills to build, install and/or repair residential, commercial, and industrial structures such as floors, walls, roofing, windows, and doors as well as interior and exterior building structures. Students who graduate from this program will have learned how to construct, repair and install building framework and structures made from wood and other building materials. Students will learn how to safely use the tools of the trade to assist with cutting and shaping wood, plastic, fiberglass or drywall. Students will have the opportunity to complete the Occupational Safety and Health Administration (OSHA) 10-hour safety certification, the National Center for Construction Education & Research (NCCER) Levels I, II, III, IV and CPR/Basic Life Support.

### Combination Welding

The Combination Welding program provides the student with the knowledge and skills necessary for entry-level employment in metal fabrication and repair. Numerous industries rely upon welding in the manufacturing process. This program incorporates shop safety throughout the program to ensure safe practices, while completing required competencies. Topics include blueprint reading, measurement, cylinder safety, and plasma and oxy-fuel cutting. Students set up amperage adjustment and voltage polarity prior to welding mild steel. Students engage in in-depth study and practice of shielded metal arc welding (SMAW), gas metal arc welding (GMAW), flux core arc welding (FCAW), and gas tungsten arc welding (GTAW).

### Commercial Driver's License (CDL)

In this course, students learn to apply appropriate knowledge to successfully secure a Class "A" operating license and relevant endorsement through the Virginia Department of Motor Vehicles. The student will know and understand the efforts made by the Federal Motor Carriers Safety Administration to help professional drivers remain safe and be aware of penalties for major violations of CDL guidelines. Students will become familiar with subjects in the CDL exam including vehicle systems and control systems. Students will practice behind the wheel of a real commercial truck in preparation of the DMV written and practical examination for a class "A" license. This course is avocational in nature and is not included in ACCSC's scope of accreditation.

### Construction Electrician

The Construction Electrician program provides students with the technical skills to setup, install, repair and maintain electrical systems that provide heating, cooling, lighting, communications, and power distribution for residential, commercial and industrial structures. Areas of study include electrical theory, safety, wiring methods, blueprint reading, electric equipment selection including electrical load protection, Programmable Logic Controllers (PLC), as well as preventive and corrective maintenance of electrical equipment.

### Heating, Ventilation & Air Conditioning

The Heating, Ventilation, and Air Conditioning (HVAC) program provides students with the technical skills necessary for entry-level employment in the air-conditioning and refrigeration industry. This program explains typical HVAC systems followed by practical hands-on competencies for the three areas of HVAC: mechanical, electrical, and airflow systems, including extensive troubleshooting of each area. Areas of study include: air-conditioning fundamentals, electrical theory, refrigerants, heat pumps, heating systems, ice makers, ice cream machines, refrigeration equipment, specialty tools, commercial water-cooled air-conditioning systems, brazing and soldering techniques, and psychometrics.

### Wind Turbine Technician

The Wind Turbine Technician program provides students with the technical skills to install, maintain, and repair wind turbines. Areas of study include wind turbine safety, climbing wind towers, electrical theory, electrical circuits, electrical test equipment, alternating current and three-phase systems, circuits breakers and fuses, switching devices, wind turbine power distribution systems, fasteners and torquing, bearings, lubrication, and hydraulic systems associated with wind turbines. The program provides students the knowledge and skills to qualify for entry-level employment as a Wind Turbine Technician working in the manufacturing, construction, maintenance, and operation aspects of the wind industry. The program provides the opportunity to complete Maritime based certification(s), the National Center for Construction Education & Research (NCCER) Introduction to Power Industry and Wind Turbine Maintenance Level I certification(s), and CPR/Basic Life Support.



# CAREER OPPORTUNITIES.

## HEALTH CARE

### Biomedical Equipment Technology

The Biomedical Equipment Technology program introduces students to a wide variety of skills including the installation of medical equipment, testing and calibrating medical equipment, repairing and replacing parts associated with medical equipment, and performing preventive maintenance and servicing medical equipment. Coursework includes foundations in electronics, basic networking, biomedical instrumentation, basic anatomy and physiology, and biomedical equipment troubleshooting and repair.

### Dental Assisting

A Dental Assistant performs several functions in a dental office, but the primary duty is to assist the dentist during chairside procedures. Other duties include taking and processing x-rays, preparing dental instruments for patient treatment, sterilizing and disinfecting instruments, and instructing patients on oral hygiene and care. Laboratory duties an assistant may perform include making temporary crowns, dentures, bridges, or other products, while office functions consist of scheduling appointments, receiving patients, processing payments and bills, and ordering supplies.

### Health Information Technology

Health Information Technologists are part of a health care interdisciplinary team and an integral part of the healthcare profession. As a student in the Health Information Technology program, you will obtain a vast array of knowledge about the information technology field that will prepare you for entry into the workforce. You will be introduced to medical terminology, anatomy and physiology, and coding concepts. This will prepare you to work in health care institutions reviewing and analyzing health data and transcribing diagnostic and procedural terms and services into a coded form for analysis and billing. Upon successful completion of this program, you may seek employment as a coder, health information specialist, biller, or a medical record specialist.

### Massage Therapy

Massage Therapy training will provide you with the physical, technical, and academic skills to begin a career in the expanding field of massage therapy. You will receive extensive training in massage and bodywork assessment, theory, and application, enabling you to perform a wide range of massage techniques in relaxation, pain management, and injury recovery.

### Medical Assisting

Medical Assisting careers can open the doors to working alongside doctors and nurses in many health care settings. Some people focus their training on the clinical side of the business so they can have a more direct hands-on approach with patients. Others focus on the office management side of the business, where management, administration, and technological skills allow them to excel. Wherever you decide to focus, completing your medical assisting training can give you the opportunity to work in a doctor's office, hospital, long-term care facility, or any other health care facilities that help people in your community.

### Medical Assistant with Limited-Scope Radiologic Technology

The Medical Assistant with Limited-Scope Radiologic Technology diploma program prepares students for entry-level employment in the medical field. This program provides the student with the knowledge and skills to become employed as a medical assistant with the added training necessary to pursue licensure as a limited scope X-ray technician for work in physician offices, hospitals, urgent care centers, and other health care facilities.

## BUSINESS

### Associate of Applied Science in Business

Developing your core management skills, business language, problem-solving, critical thinking and analytical and research skills means your possibilities are not limited to any one business field. Our Business Management Degree program is designed to help you gain the skills and knowledge to compete in today's business marketplace. Both day and night classes are offered, and full-time students can graduate in 15 months.

### Bachelor of Science in Business

The Bachelor of Science in Business degree is intended for students with the prerequisite transfer credits to pursue a baccalaureate degree in as little as 15 months. Choose a concentration in Allied Health Management or Operations Management:

#### ■ Operations Management Concentration

The Operations Management concentration prepares students to play a key role in the ethics, finance, decision-making, group dynamics, entrepreneurship, cultural diversity and development in an organization. This program can be taken on campus or completely online.

#### ■ Allied Health Management Concentration

The Allied Health Management concentration offers a strong core of leadership, technology and finance courses, while focusing on community health and medical office team management.





# FINANCIAL PLAN OPTIONS.

We help develop a personalized financial plan for every student at Centura. Investing in the right education now pays higher dividends when you start your new career. To assist you in making the cost of attending Centura affordable, we offer assistance as you plan to begin your academic career. All prospective students talk with one of our Financial Aid Advisors to develop a financial plan, discuss qualifications and obtain any necessary applications.

Centura is recognized by the U.S. Department of Education as a proprietary institution of higher education for the purpose of student participation in federal grant and loan programs. Centura's training is also approved to accept various types of military tuition assistance and veteran benefits for active duty military personnel, veterans and their dependents.

The school also has tuition payment plans available if you are using income from a part-time job, from family or from personal resources to meet tuition obligations. There are also private, non-federal loan sources available. A plan tailored to meet your needs while attending school can be arranged. Check with your Financial Aid Advisor for full details on tuition payment schedules.

## **Some of the many types of financial aid and assistance options available to qualified students are:**

- **Federal Pell Grants**
- **Federal Supplemental Educational Opportunity Grants**
- **Federal Direct Subsidized Loans**
- **PLUS Loans**
- **Military Tuition Assistance**
- **Veteran Benefits**
- **Rehabilitative Services**
- **Veteran Survivors' Benefit Scholarships**

\*Availability may vary by campus location.



# STUDENT AFFAIRS.

## Student Services

Student Coordinators at Centura work to keep you connected and involved in your education, from the moment you enroll all the way through graduation. We will help you make connections with tutors, instructors, financial aid advisors and other school officials, while helping positively address many circumstances that may impact your ability to remain active and productive. We strive to help you balance life issues with educational goals or to link you to needed services in the community. Whether you are a new student working to acclimate yourself to a new schedule or are well into your education, your student advisor is there to support you.

## Career Services

One of our most important services is career advising. After all, our main goal is to develop training that will prepare you for a better career. While Centura does not guarantee job placement, essential career support services are provided to all graduates. From basic resources like resume writing assistance and discussion of proper interview attire all the way to individualized coaching, we are available to help you have the knowledge and skills necessary to land a job in your field of study. Career Services emphasizes long-term relationships with regional and national employers and equips you with a flexible toolbox of skills that include:

- Initial assessment of career goals, interests and obstacles
- Job search assistance and strategies
- Application, cover letter and resume assistance
- Practice for interview skills and guidance on attire

Centura campuses host numerous career fairs and on-campus employer visits throughout the year with companies that are interested in hiring our graduates. Even before you graduate, you are encouraged to use these events to make contacts with hiring managers and to begin honing your interview skills and researching the key attributes hiring managers are searching for in new employees.

## Tutorial Services

Students requiring academic support can find a host of services available. Tutorial Services serve as a learning resource providing free, accessible academic support. We assist students in numerous academic disciplines through a variety of techniques.

## Office of Disability Services

The Office of Disability Services (ODS) works to ensure the rights of students with disclosed disabilities as they pursue their educational objectives. Disabilities may fall into several categories that may impact either physical or intellectual access. The ODS Student Handbook on Disability Services will help guide you throughout your academic enrollment. See your campus Office of Disability Services Section 504 Liaison.

## Office of Diversity & Civil Rights

The Office of Diversity and Civil Rights (ODCR) works to ensure that the civil rights of students are respected as they pursue their educational objectives. Specifically, ODCR staff members work to minimize occurrences of discrimination, harassment and retaliation related to race, color, national origin, gender, sex or age and work collectively with the Office of Disability Services with respect to students with disclosed disabilities.











# Centura COLLEGE

**ALLIED HEALTH & TRADES**

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